

BENNINGTON COLLEGE

To: Employment Coordinators

From: Jeannine Evans

Date: December 8, 2009

Re: Staff pay schedule: September 2009 – December 2010

Staff (hourly employees) will be paid according to the schedule below. Time sheets must be turned in before noon to the Payroll Office, Barn 101.

Time sheets

due date:	Pay date:
9/8/09	9/15/09
9/23/09	9/30/09
10/8/09	10/15/09
10/23/09	10/30/09
11/6/09	11/13/09
11/23/09	11/30/09
12/8/09	12/15/09
12/18/09 *	12/30/09
1/8/10	1/15/10
1/22/10	1/29/10
2/5/10 *	2/12/10 *
2/19/10	2/26/10
3/8/10	3/15/10
3/23/10	3/30/10
4/8/10	4/15/10
4/23/10	4/30/10
5/7/10	5/14/10
5/21/10	5/28/10
6/8/10	6/15/10
6/23/10	6/30/10
7/8/10	7/15/10
7/23/10	7/30/10
8/6/10	8/13/10
8/23/10	8/30/10
9/8/10	9/15/10
9/23/10	9/30/10
10/8/10	10/15/10
10/22/10	10/29/10
11/8/10	11/15/10
11/23/10	11/30/10
12/8/10	12/15/10
12/20/10*	12/30/10

* February 15th, 2010 is a federal holiday. Payday will occur the prior Friday, February 12th, 2010