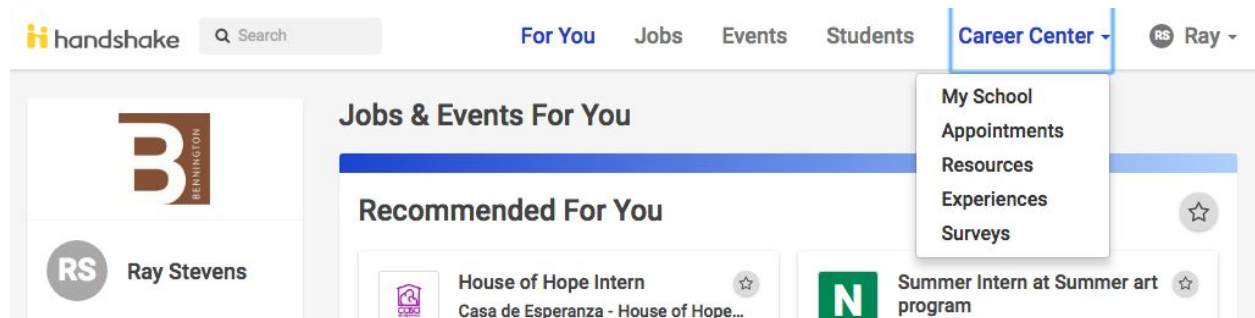


Registering an FWT in Handshake

To register a Field Work Term in [Handshake](#), select “Career Center > Experiences” from the top menu.



Select “Request Experience” and set the experience type as “Field Work Term Site Registration.” The questions needed for registration will appear on the form. Select a term and fill out details about your employer, supervisor, and learning objectives. Under job type, select “Cooperative Education.” Click the “next” button to proceed through the form.

Once you’ve filled out all fields, click the “Request Experience” button to submit your registration. For questions, email fwt@bennington.edu.

A screenshot of the 'Request an Experience' form in Handshake. The form is titled 'Request an Experience' and has tabs for 'Experiences' and 'Request an Experience'. The 'Details' section contains two dropdown menus: 'Experience Type' (set to 'Field Work Term Site Registration') and 'Term' (set to 'Field Work Term 2019'). The 'Employer' section contains a dropdown menu for 'Employer' (set to 'Select an employer') and a text input field for 'Location' (placeholder: 'Enter the location of the employer...').