

BENNINGTON

BENNINGTON COLLEGE EMPLOYEES/STUDENTS ONLY **LOGIN INSTRUCTIONS TO ACCESS** **NATIONAL SAFETY COUNCIL'S** **DEFENSIVE DRIVING COURSE – ONLINE, 10th Edition**

New Students -*Students refer to all individuals (staff, faculty) completing this course*

1. Type www.safetyserve.com/bennington into the address bar on the internet.
2. Click on “**New Student**” and then click “**New Student Registration**”.
3. Type in “**BENDDC**” as your ACCESS CODE and click on “**Submit**”.
4. You will be presented with a registration page. Type in your information, including a Login ID and a password of your choice, and click on “Submit”. (**Please note** – you will receive a confirming email reminding you of the Login ID and password you created for access to the site at a later date. ***Do not register again as a new Student.***)
5. You will be presented with the “My Place” page. Click on **Safety** and then click on **NSC Defensive Driving Course – 9th Edition** under available courses to begin the course.

Returning Students – *(To stop and start the course over a period of time vs. completing in one session)*

1. Go back to www.safetyserve.com/bennington
2. Click on “**Returning Student**” button.
3. Type in your Login ID and your password, created by you during registration, and click on “Login”.

***CERTIFICATE OF COMPLETION** - After successful completion of the course, you will have the opportunity to print out a plain paper course completion confirmation from the website for your personal records. The Bennington training administrator will also have access to the site's database and your completion information. You may also qualify for a discount on your personal automotive insurance policy by completing this course. Check with your individual insurance agent to see if you are eligible. If you are eligible for a discount and your agent requires an official water-marked National Safety Council DDC Certificate of Completion, Please request a copy from your training administrator Ken Collamore at kcollamore@bennington.edu.