



F-1 Student Transfer Out Form

This form is used to notify International Student Services of your intent to transfer your F-1 immigration status to another school or institution. You must meet with an International Student Advisor to submit this request.

Name		
Date of Birth (mm-dd-yy)	SEVIS Number	Phone Number
Bennington Email Address		

Brief Reason For Transfer:

Important information to help you keep your legal F-1 status during the transfer process:

- An immigration record is different from an academic transfer. By submitting this request you are asking ISS to transfer your F-1 SEVIS record to a new institution where you will continue your studies.
No other actions are taken by ISS in addition to the immigration transfer.
- You may choose only one 'transfer school'; therefore, wait until you have been accepted to a new institution and have decided to attend that school before requesting the transfer.
- You may transfer your F-1 status at the end of the current semester, upon completion of your studies, or during/after finishing OPT. You may transfer during your post-completion OPT grace period.
 - If you request a transfer and will begin your study **before** the OPT end date, the remainder of your OPT will be cancelled.
- To be eligible for a transfer, you must be maintaining valid F-1 status.
- You must begin studying at your new institution within five months of completion of study at Bennington or during the next available term at your new school, whichever is earlier, or at the end of your OPT period.
- The SEVIS release date is the date your record is sent to your new school.
- If you decide to cancel your transfer, change the release date, or transfer to a different institution, you must notify ISS **before** your transfer release date. Once the transfer release date has been reached, Bennington will no longer have access to your SEVIS record.

Checklist of required documents for transfer:

- Copy of admission letter from your new institution
- Transfer-in form from your new school (if applicable)

Please complete the following information:

Transfer school name: _____ City: _____ State: _____
Phone number of transfer school's International Office: _____
SEVIS School Code of transfer school: _____ First day of classes: _____
Requested SEVIS transfer release date: _____

I authorize ISS to transfer my F-1 SEVIS record as indicated above.

(Required) Signature: _____ **Date:** _____

Please email or deliver this form along with the required documents to ISS.