

Student Name: _____ Date: _____

Student Signature: _____

DROP FORMS ARE DUE BY 5:00PM ON SEPTEMBER 18, 2019

Courses dropped before the deadline will not appear on transcripts; after the deadline you must submit a withdrawal form and a grade of W will appear on your transcript. Please complete this form in its entirety. We cannot process forms with missing signatures so please make sure they are on the form before the deadline. If you are having trouble connecting with a faculty member or your advisor to sign this form in person before the deadline, we can accept this form with an email permission printed out and attached. Please do not forward emails from faculty members or advisors to the Registrar's Office. All email approvals must be attached to your drop form to be accepted.

DROP COURSE(S): (Faculty approval required) - deadlines are as follows:

- Full term (15 week) courses: September 18, 2019
- First 7 week courses: September 18, 2019
- Second 7 week courses: November 1, 2019
- 3-week modules: Varies – must submit drop form prior to 3rd class meeting

<u>Course Number</u>	<u>Title</u>	<u>Instructor</u>	<u>Credits</u>	<u>Faculty Approval</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

FINAL REGISTRATION (list all courses you are registered for after this change):

A normal program consists of 16 credits. Permission is required for taking fewer credits; please complete the form in Academic Services to obtain permission for a reduced schedule.

<u>Course Number</u>	<u>Title</u>	<u>Instructor</u>	<u>Credits</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total credits in your schedule after these changes, limit 18 _____

Advisor Signature: _____

Credits earned at Bennington College are transferable at the discretion of the receiving school.