The Bennington Card Refund Request Form

When a student graduates any funds remaining on the Bennington Card will be refunded at no cost. At the end of a term returning students may request a refund for a $5 processing fee. However, we encourage students to leave the funds on their card for available use when they return to campus for the next term. Hardship withdrawals will be considered by the Dean of Students and are subject to a $5 processing fee.

By signing this form I am requesting that funds on my Bennington Card be refunded as noted:

_______________________________________________ _______________ _______________
Signature Date

_______________________________________________ ______________________________
Please Print Name Card ID #

Reason for Refund:  □ Graduating   □ End of Term   □ College Separation
□ Hardship - Signed by Dean of Students: ____________________________________________

Form of Refund:

□ Please apply my refund in the amount of ____________ to the balance on my student bill.

□ Please apply my refund in the amount of ____________ as a donation to the following fund:
  Student Gift Program______________ (1306T)  The Bennington Fund ______________ (1701T)
  Other: __________________________________________ ($5 refund fee is waived for donations)

□ Please send a check for my refund in the amount of ____________ to the following address:
  ______________________________________________________________________________

□ Please refund the following amount in cash: _______________ (up to $200)
  Signature of Cash Receipt: __________________________________________________________
  (Please submit form to the Bookstore)

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For Office Use Only: Processed on Bennington Card Site □

Bennington Card Account Refund: __________________________ Refund Fee: ________________
Gift Total: ____________________________ Total Transaction Amount: ______________________
Form/Amount of Refund:  Cash ________ Check ________  Student Bill ________  Gift ________
Account Code 2090 ___  Authorized Signature ______________ ____________________________