

BENNINGTON COLLEGE

OFFICE OF THE PROVOST AND DEAN

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FALL 2019 INDIVIDUAL TUTORIAL APPLICATION

Tutorial Forms are due by 5:00pm on May 8, 2019

Students should complete this form and collect signatures from the faculty sponsor and advisor the term prior to when the tutorial will take place. The form should then be submitted to the Associate Dean for Faculty Affairs for provisional approval. Upon approval, the course will be added to your schedule by the Registrar during registration.

Name: _____ Current Term Standing: _____

Fall _____ Spring _____ Full term _____ 7-week _____

Tutorial Title: _____

(Please indicate the name of the course/project as you would like it to appear on your transcript)

Faculty Sponsor: _____

Approximate hours of class meetings/week: _____ + hours outside of class/week: _____ = **Total hours/week:** _____

Number of credits proposed:

(For 7-week tutorials, double the hours per week are required, e.g. 12 hours per week for 2 credits)

- 4 credits: approximately 12 hours workload per week including class meeting time
- 2 credits: approximately 6 hours workload per week including class meeting time
- 1 credit: approximately 3 hours workload per week including class meeting time

What is the specific work you will be doing in this course?

What papers, projects, other work products will be generated? In what ways will you document your learning?

How will this work be assessed by the faculty sponsor?

PLEASE SEE PAGE 2 TO COMPLETE PROCESSING

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Faculty Sponsor Signature: _____ Date: _____

I confirm that I will oversee this tutorial and the credit hours fit the learning proposed. This tutorial has been discussed with my discipline group to ensure that there will be no curricular redundancies created and to ensure that the content fits with longer-term curricular planning.

Technician/Instrumentalist Supervisor Signature: _____ Date: _____

Tutorials that will be overseen by a technician or instrumentalist also require the approval of their supervisor.

Advisor's Signature: _____ Date: _____

I confirm this tutorial fits with the student's plan and provides material and learning not available in other courses in the curriculum.

Associate Dean's Signature: _____ Date: _____