Instructions for entering courses into WordPress:
Each term has a different web address, as below. When prompted, log in with your Bennington email address and password, or click your Bennington account to access.

**Fall:**

**Spring:**

To enter course information, click on the link for the corresponding term, and then:

1. enter course title;
2. enter or paste course description;
3. provide additional course details;
4. enter any tags, separated by commas;
5. click *Submit for Review*. If you want to enter an additional course in the same term, click “Add New” ⑥, or simply close the browser window.