

BENNINGTON COLLEGE

VISITING STUDENT APPLICATION

Application materials are due October 15th for the spring term, or April 1st for the fall term.

Checklist for completing the application:

- ☐ **Completed Personal Information Form:** Please be sure to include all of the requested contact information.
- ☐ **Completed Emergency Contact Form**
- ☐ **Proposed Course of Study Form:** Complete this form to the best of your ability to identify the courses you're most interested in taking at Bennington. Please note: official registration will take place after admittance and consultation with a member of the Academic Services staff.
- ☐ **Completed Financial Responsibility Agreement**
- ☐ **Signed Declaration of Agreement**

In addition to their completed application form, students should submit:

- ☐ **A letter of Home School Authorization:** Confirming your permission to study at Bennington.
- ☐ **Application Essay:** Please submit a typed statement describing as fully as possible your reasons for studying at Bennington College. Please be specific about how the program of study offered at Bennington will enrich your academic curriculum at your home institution. How will it complement prior course work? How will it prepare you for specific courses or projects you plan to pursue after returning to your home institution?
- ☐ **Graded Writing Sample:** Copies of a graded academic writing and creative writing (when applicable) samples in English. Photocopied or scanned copies are acceptable.
- ☐ **Faculty Recommendation:** Please include a recommendation from a faculty member who knows you and your work well and who can attest to the appropriateness of your study at Bennington to the larger course of your academic study.
- ☐ **Copy of Your Passport Picture Page:** Passport must be valid through the duration of your intended stay at Bennington (international students only).
- ☐ **Transcript(s):** Official transcripts from all colleges and universities you have attended.

Applicants who are not native speakers of English should also submit the following:

- ☐ **English Language Background Form:** Including a completed recommendation by a language instructor or language faculty member, clearly demonstrating your ability to study immersively in English without English as a Second Language (ESL) or other language support available. Please note that we reserve the right to ask applicants to supplement their Visiting Student Application with an appropriate, internationally recognized Language Test Score (such as IELTS, TOEFL, or DLT).

Please note: after acceptance to Bennington College as a visiting student, you will be sent and asked to complete an intent to enroll form, health forms, a Tuberculosis screening form, an I-20 form to obtain a United States Visa (if applicable), as well as information on registration and housing. You will also be asked to pay an enrollment deposit.

Please submit the completed application package to:

Stephanie Meyer, Assistant Director Academic Services
Bennington College
One College Drive
Bennington, VT 05201
USA

Questions? Contact Stephanie Meyer (+1) 802-440-4408 or stephaniemeyer@bennington.edu

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VISITING STUDENT APPLICATION PERSONAL INFORMATION FORM

Name: _____

Address: _____

City: _____ State: _____ Postal Code: _____

Country: _____

Email Address: _____

Home Phone: _____ Cell Phone: _____

Date of Birth: _____ Gender: _____

Are you a dependent of a current Bennington College faculty or staff member? If so, please provide the name of that employee: _____

Education:

	Name and Location of Institution	Graduation Date	Degree Earned
High School			
College			
Graduate Program			

Applying for: ☐ Fall term ☐ Spring term Year(s): _____

Name of Person Writing Letter of Recommendation:

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VISITING STUDENT APPLICATION EMERGENCY CONTACT FORM

I understand that in the case of an emergency, Bennington College officials may notify my emergency contact(s).

Signature

Date

Please provide your information.

Name: _____ Term(s) at Bennington: _____

Program/University: _____

Permanent Address: _____

Cell Phone: _____ Home Phone: _____

Email Address: _____

Please provide complete & accurate information for all emergency contacts listed. If this information changes at any point before or during your time at the College, please notify Dechen Albero immediately.

1st Emergency Contact: _____

Relationship: _____ Home Phone: _____

Work Phone: _____ Cell Phone: _____

Address (please provide physical address, *not* PO Box): _____

Email Address: _____

2nd Emergency Contact: _____

Relationship: _____ Home Phone: _____

Work Phone: _____ Cell Phone: _____

Address (please provide physical address, *not* PO Box): _____

Email Address: _____

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VISITING STUDENT APPLICATION PROPOSED COURSE OF STUDY FORM

Name of Student: _____

Instructions:

- ☐ Fill in course information about the classes you hope to take while at Bennington College. Please note that course availability may be limited, so be sure to include alternate course selections.
- ☐ You should plan to enroll in 16 Bennington College credits per term.
- ☐ Please note that official registration will take place after admittance and consultation with a member of the Academic Services staff.

Ideal Schedule

Course Title:	Course ID:	Credits:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total Credits		_____

Alternate Courses

Course Title:	Course ID:	Credits:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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VISITING STUDENT APPLICATION FINANCIAL RESPONSIBILITY AGREEMENT

NAME OF STUDENT: _____

Please complete the information below about you and your parent/sponsor. Charges and bills for your attendance at the College will be sent to your parent/sponsor or you, as applicable. You and your parent/sponsor must sign below, indicating that you agree to be jointly and individually liable for all charges made to your student account for tuition, room and board, mandatory fees, and all other College charges, including but not limited to telephone, library, maintenance, parking, and disciplinary charges. Students are required to purchase the medical/health insurance of Bennington College or provide proof of coverage. Students are also responsible for providing their own transportation and living expenses during extended academic recess (i.e. holidays, winter and spring break, etc.), passport expenses, excess baggage shipment and storage, independent travel and such personal expenses as books, etc.

Except for students using the Monthly Payment Plan or the Two Payment Plan, term bills are due and payable in full on August 1 for the fall term and on February 1 for the spring term. A late payment penalty of 2% will be assessed on any amount not paid when due. If it becomes necessary for the College to collect charges unpaid when due, it will be entitled to the costs and expenses of collection, including reasonable attorney's fees. No student will be permitted to receive or to direct delivery of an academic transcript to another party unless all of the student's financial obligations to the College have been met in full.

In case of withdrawal or dismissal, adjustments, if any, to charges will be made only in accordance with the College Refund Policy. By signing below, I/we acknowledge receipt of the Refund Policy.

Student's Address (please type or print): _____

City, State, Zip: _____

Country: _____ **Date of Birth:** _____

Home Phone: _____ **Cell:** _____

Email Address: _____

Student's Signature: _____ **Date:** _____

Parent/Sponsor's Name: _____

Relationship to Student: _____

Sponsor's Address (please type or print): _____

City, State, Zip: _____

Country: _____ **Date of Birth:** _____

Home Phone: _____ **Cell:** _____

Parent/Sponsor's Signature: _____ **Date:** _____

Questions? Contact Stephanie Meyer (+1) 802-440-4408 or stephaniemeyer@bennington.edu

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VISITING STUDENT APPLICATION DECLARATION OF AGREEMENT

- Students must be in good academic and disciplinary standing in order to be eligible to attend Bennington College as a visiting student.
- Prospective visiting students must submit a completed Home School Approval Form indicating their college or university's support of the student's term or year at Bennington College.
- Visiting students are expected to take a multi-disciplinary course load while at the College, e.g. it would not be possible to take only visual arts courses in a term.
- As is the case for all students enrolled in classes full time, visiting students are required to live on campus in College housing with an assigned roommate(s) and participate in the full board plan.
- Bennington College utilizes a narrative evaluation system, which accompanies marks of pass/fail. It is possible to request grades, but visiting students must do so at the beginning of the term by posted deadlines. It is not possible to do this retroactively.
- Visiting Students are expected to register for a full-time course load of 16 credits. Failure to do so may impact financial aid eligibility at your home institution for the coming term.
- Any outstanding fees or payments will result in a hold on transcripts.
- Bennington does not offer financial aid to visiting students.

I, _____, have read and understand the above statements.

Student's signature: _____ Date: _____

I, _____, have read and understand the above statements.

Parent's signature: _____ Date: _____

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VISITING STUDENT APPLICATION ENGLISH LANGUAGE BACKGROUND FORM

Applicant's Evaluation

This form is required for visiting student applicants who are not native speakers of English.

To be completed by the applicant:

Name	
Home Institution	

1. Please provide information about college coursework that you have completed in English. List course title, a brief description, and the grade received for the course. (Use a separate sheet of paper if necessary.)

2. What other experience(s) have you had in English?

3. Please evaluate your language abilities in English in the following categories. For each category indicate the level at which you are able to perform.

	None	Sentences	Paragraphs	Simple Academic Topics	Sophisticated Academic Topics
Listening					
Speaking					
Reading					
Writing					

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VISITING STUDENT APPLICATION ENGLISH LANGUAGE BACKGROUND FORM

Language Instructor Recommendation

To be completed by applicants who are not native speakers of English:

Name of Applicant: _____

____ I waive my right to see this letter of recommendation.

____ I do not waive my right to see this letter of recommendation.

Student's Signature: _____ Date: _____

To be completed by a professional English language instructor:

To the instructor: The applicant named above has applied to study at Bennington College. When students are enrolled in Bennington College classes, they should be able follow lectures in English, participate in discussions, take notes, and produce academic papers in their field of study. Your evaluation of the applicant's English proficiency is very important to ensure the applicant's success as a visiting student. Therefore, please provide as much detailed information as you are able. Thank you in advance for your assistance.

1. Please describe how you know the applicant and for how long.
2. Please comment on the applicant's listening abilities, making specific reference to his/her ability to understand sophisticated academic ideas.
3. Please comment on the applicant's ability to contribute to academic discussions, making specific reference to the quantity and quality of his/her comments.

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4. Please comment on the applicant's ability to understand academic texts, making specific reference to his/her ability to understand and synthesize a range of ideas.

5. Please comment on the applicant's writing abilities, making specific reference to his/her ability to express sophisticated academic ideas.

6. Please add any additional comments relating to the applicant's English abilities.

7. Please check as appropriate:

_____ I approve the applicant to study at Bennington College in English.

_____ I do not approve the applicant to study at Bennington College in English.

_____ I conditionally approve the applicant to study at Bennington College in English.

Under what conditions:

Instructor's signature: _____ Date: _____

Printed Name: _____ Position or Title: _____

Address: _____

Telephone: _____

Email Address: _____