The Bennington Card Refund Request Form

When a student graduates any funds remaining on the Bennington Card will be refunded at no cost. Refunds at any other time are subject to a $5 processing fee. We encourage students to leave funds on their card for available use when they return to campus each term. Hardship withdrawals will be considered by the Dean of Students and are subject to a $5 processing fee.

By signing this form, I am requesting that funds on my Bennington Card be refunded as noted:

Print Name ___________________________________ 5-Digit Card ID # __________________________ Date

Reason for Refund: □ Graduating    □ End of Term    □ College Separation    □ Other___________

□ Hardship - Signed by Dean: ________________________________

Form of Refund:

□ Please apply my refund in the amount of ____________ to the balance on my student bill.

□ Please apply my refund in the amount of ____________ as a donation to the following fund:
  Student Gift Program ____________ (1306T)  The Bennington Fund ____________ (1701T)
  Other: ____________________________________________ ($5 refund fee is waived for donations)

□ Please send a check for my refund in the amount of ____________ to the following address:

______________________________________________________________________________

□ Please refund the following amount in cash: ____________ (up to $200)

  Signature of Cash Receipt: ________________________________________________________

(Please submit form to the Bookstore)

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For Office Use Only: Processed on Bennington Card Site □ GL: 250.5505 Refund Fee $5 □

Account Code 2090 Bennington Card Account Refund: _______________________________________________________________________

Account Code 400.4720.133 Meal Plan Refund: _______________________________________________________________________

Form/Amount of Refund: Cash _________ Check _________ Student Bill _________ Gift _________

Total Transaction Amount: ____________ Authorized Signature __________________________________