

BENNINGTON COLLEGE

Replacement Diplomas

In the case of loss, theft or destruction of an original Bennington College diploma, a replacement diploma can be obtained by completing the Request for Replacement Diploma. This form must be notarized. The request and a check for \$50 payable to Bennington College should be sent to:

Business Office
Attn: Michelle Rollins
Bennington College
One College Drive
Bennington, VT 05201

Please note:

- The original diploma format, if different from the diploma format currently being used by the College, cannot be duplicated.
- Your name, as it appeared on your original diploma, will be used.
- Signatures of officials currently holding office, rather than the officials who signed your diploma, will be used.
- Original diploma, if in your possession, must be returned.
- The words "Duplicate Diploma" will appear on the diploma.
- Orders placed for processing require a minimum of two weeks for fulfillment before being mailed.

BENNINGTON COLLEGE

Replacement Diploma Request

Name: _____ Date: _____

Name on Original Diploma: _____

Degree, Date and Year on Original Diploma: _____

Reason for Request: _____

Date of Birth: _____ Social Security Number: _____

Mailing Address: _____

Is the original diploma enclosed? Yes No

If no, please explain why:

Please enclose a check for \$50 made payable to Bennington College.

I hereby certify that the above statements are true. I understand the Bennington College reserves the right to institute any appropriate legal or other proceedings for misrepresentation of the information stated above or in case of fraud.

Signature: _____ Date: _____

Notary: _____ Date: _____

Commission Expiration: _____

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